

☐ New Application	☐ Renewal	☐ Restructuring
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In case of loan renewal or restructuring, are there any updates from previous submission? **TYes No** (If yes, kindly provide details)

							p	_	(,, )	,,	,		
		В	USII	NESS LO	AN AP	PLICATI	ON FOR	M					
			Coo	perative l	□ Partn	ership □	Corpora	tion					
				the appropri									
A. BUSINESS INFO	RMATIO	N											
Registered Business Na	me:												
Principal Business Add	<b>'ess:</b> (Unit	#, Buildin	g/House	e #, Street, Subc	division/Bar	angay/District,	Municipality/0	City, Provin	ce, Zip Code,	)			
Website/social media (	Business)	):						TIN:					
D d du		al (a.a.a			V 4b	D	- la !						
Business address ownership:	☐ Owne	-		ea)		ne Business has been in Number of brancon: years Number of subsi							
<b>,</b>	☐ Rente	-	, agea,			, ,	-	Number of subsidiaries:					
Nature of Business (Base	ed on PSIC	reference,	):			Please speci							
				Date of	f Business								
<b>Business re</b> (Check all th		1			stration	Expiry Date of Registrat			ion Registration Number				
	ин иррну)			(mm/	(dd/yyyy)		(mm/dd/yyyy)			-			
□ CDA □ DTI													
□ SEC													
□ BIR													
☐ Barangay/Mayor's Pe	rmit												
☐ Others (Please specify):													
Indicate whether the b	usiness:1			51% (majority	-	-							
				20% owned k	•					Presiden <sup>-</sup>	t/Vice		
Eirm Cizo <sup>2</sup> /Total assets av	dusing of th			ND (ii) 30% of					ira exists				
Firm Size <sup>2</sup> (Total assets exclusive of the land on which the business entity's office, plant and equipment are situated) <sup>3</sup> ☐ Micro (not more than Php 3M) ☐ Small (Php3,000,001 to 15M) ☐ Medium (Php15,000,001 to 100M)													
	Annual Sales or Revenue: Number of employees: (Please indicate all paid employees and/or directly involved in business operations)												
Php													
B. CONTACT INFOR	MATIO	N											
<b>Authorized Representa</b>	tive 1:									PhilSys	Card No. (PCN):		
(T)													
(First Name)  Date of Birth (mm/dd/yyyy)	(First Name) (Middle Name) (Last Name) (Suffix, if applicable)  Pate of Birth (mm/dd/yyyy)   Mobile Number:   Landline No. (Area Code, Number)   Email Address:							C	□ Male				
Date of birth (mm/dd/yyyy)	Sirth (mm/dd/yyyy)   Wobile Number: Landline No. (Are					.ode, Number)	Email Add		Sex: ☐ Male ☐ Female				
Authorized Representative 2: PhilSys Card No. (PCN													
i mays cara its. (i city.													
	(First Name) (Middle Name)  Oate of Birth (mm/dd/vwv) Mobile Number: Landline No. (Area					(Last Na			applicable)	_			
Date of Birth (mm/dd/yyyy)	Mobile	Numbe	r:	Landline	No. (Area (	Code, Number)	Email Add	ress:		Sex:	□ Male □ Female		
Top Trade References:													
Name of Top Suppl	iers	Goods	Suppli	ed/ Services	Rendered	Cor	ntact Person		C	ontact N	umber		
Name of Top Customers Goods Pur				ased/Service	s Availed	Contact Person		1	Contact Numb		umber		
C. LOAN APPLICATION INFORMATION													
Loan amount applied for (subject to the approval of the bank): Php Tenor: months								ths					
Proposed frequency of				☐ Monthly	☐ Quart	erly $\square$ Ann	ually 🗆 Lui	mp sum [	Others (F	Please speci	fy):		
repayment <sup>4</sup> :													
<b>Loan</b> □ Credit Line		Loan		orking capital	_				iness expai				
<b>Facility:</b> □ Term Loan		Purpose:         □ Construction/Development of real estate         □ Purchase of equipment/motor vehicles											
□ Others (Please specify): □ Acquisition of real estate □ Others (Please specify):													

 $\square$  Loan takeout/refinancing

<sup>&</sup>lt;sup>1</sup> This information will solely be used to monitor information on business ownership/management in the country. Responses in this part will not affect the assessment and approval of your loan application.

<sup>&</sup>lt;sup>2</sup> Subject to bank verification
<sup>3</sup> The size of your firm will not affect the assessment and approval of your loan application.

<sup>&</sup>lt;sup>4</sup> As may be applicable

Type of													
Loan:	☐ Secured Loar		☐ Loan secured by real estate (e.g., land, buildings)☐ Loan secured by movable property:										
				-	•	operty: s to payment		□lnte	lloctual D	ctual Property Others (Please specify):			
					-	receipt, bill of la	dina)		iipment	Toperty 🗆 🔾	illeis (Fieuse :	<i>вресцу)</i> .	
					•	receipi, bili of id idable securities,	•	-	-				
					-	redit guarant			-				
D. FIN	NANCIAL INFO				' '				, ,				
Source	of Funds for		Revenue	□ S	avings and	l/or Investm	nent						
Repay	ment of Loans:		Asset Sal	e □ C	Others (Plea	ase specify): .							
Existin	g Deposit and E	-Money	Accoun	ts (with the	bank and oth	ner financial ins	titutions,	please indica	te top 3 in	terms of outst	anding balanc	:e):	
Name	of Financial Insti	tution			Type of	Account			Year Opened	Type of	Type of Account Ownership		
			☐ Saving	s □ Check	ing □ E-v	vallet  □ Ot	hers (Ple	ase specify)		☐ Personal ☐ Business/Merchant			
			☐ Savings	s □ Check	ing □ E-v	vallet	hers (Ple	ase specify)		□ Personal	☐ Personal ☐ Business/Merchant		
			☐ Savings	 s □ Check	ing □ E-v	vallet	hers (Ple	ease specify)		☐ Personal	☐ Busines	s/Merchant	
Existin	ng Loans (with th	e hank ar	nd other fi	nancial in	stitutions, n	 lease indicati	 r ton 3 ir	 n terms of la	oan amo	unt)·			
	e of Financial				Granted	Maturity			anding	Co	llaterals o		
	nstitution	Loan a	mount		/yyyy)		(mm/yyyy) Ba				(if applicable, indicate if real esto movable property, etc.)		
	ng Credit Cards												
Name	of Financial In	stitutior	1	Credit	Limit	- 0	utstand	ding Balar	ıce	□ Personal	of Owner □ Bus	•	
										□ Personal	□ Bus		
							☐ Personal					iness	
E. UN	NDERTAKING/D	ELARATI	ON										
I/We hereby confirm that all information and supporting documents provided herein are true, accurate and complete and I/we agree to notify the financial institution of any changes in any of the information supplied. The financial institution can withdraw or cancel any loan approval if any major information and supporting documents are found to be materially inaccurate.													
	horize the financial in eby agree that this ap								polici es o	f		e.	
F. DAT	A PRIVACY CON	ISENT											
In compliance with the requirements of the Data Privacy Act (DPA), I/we hereby authorize and give my/our consent to on the general use and sharing of information obtained in the course of any transaction/s pursuant to my banking relationship with it. Personal information and sensitive personal informations may be collected, processed, stored, updated, or disclosed by the bank: a. for legitimate bank-related purposes and requests; b. to implement transactions which the borrower requests, allows, or authorizes; c. to comply with the bank's internal policies and its reporting obligations to government authorities under applicable laws; and d. to offer and provide new or related products and services of the bank, its affiliates and subsidiaries through mail, email, SMS or other means of communication. I/We confirm that I/we am/are aware that, in case of unlawful acquisition, inaccuracy, and error, I/we have the right to access, update, dispute, block, or correct certain personal information, or withdraw my/our consent to the use of any information provided herein, subject to the rights and limitations under the DPA. I/We understand that this consent shall continue to be in effect for years or until expiration of the records retention limits set by applicable banking laws,													
whichever comes later.  I/We further warrant that, prior to submitting to the bank any information (including personal information) of an individual; I/we have obtained all necessary authorizations and consents as may be required by applicable confidentiality and data privacy laws or agreement to enable the bank to process such information.  I/We understand that should I/we wish to access, update, dispute, block, or correct certain information, or withdraw consent to the use of any of the information provided herein, subject to the rights and limitations under the DPA, I/we may communicate with the													
		_			ed Name ai				Date				
Thi	rd party credit guara	ntor and/c	or security o	grantor (i.e.,	a person or ent	ity who grants a	security int	erest in collate				<i>"</i> )	
	Printed Name				Affil	iation		itionship w Borrower	rith	(address,	ontact Information (address, contact number)		
					1								

2.

<sup>&</sup>lt;sup>5</sup> Name, address, gender, age, marital status, contact details, birthday, SSS/GSIS, TIN, education, employment or financial or medical information, spouse details, preferences, behavior, and other information classified as "personal data", "personal information", or "sensitive personal information" under the DPA, and those of the Borrower's authorized representative/s, as well as accounts, transactions, and communications.

## **CHECKLIST OF SUPPORTING DOCUMENTS**

The checklist enumerates the types of supporting documents that the borrower may present to facilitate the financial institution's evaluation of the loan application. Borrowers are <u>not</u> expected to provide all the listed documents but only those that are applicable and available.

After the initial loan application screening, additional documents may be requested to further evaluate the loan application and the security being offered. The financial institution may also require additional documents, as deemed necessary.

For the financial institution to better consider the application, additional post-approval documents not specified in the list may be required, as applicable.

may be required, as applicable.	
Basic Documents	Supporting documents for secured loan
$\hfill$ Filled-out and signed application form	Security Documents (Please check applicable item/s)
$\hfill\Box$ Clear copy of one (1) valid government-issued	☐ Photocopy of Transfer Certificate of Title (TCT)/
ID of authorized representative, if applicable	Condominium Certificate of Title (CCT)
☐ Board/Partnership Resolution or Secretary's	☐ Photocopy of Tax Declaration (for land and
Certificate authorizing the loan and indicating	improvement)
the authorized person/s to transact with the	☐ Location/Vicinity Map
bank and sign relevant documents   Special Power of Attorney, if applicable	☐ Land Transportation Office (LTO) Official Receipt (OR)/ Certificate of Registration (CR) or Deed of Sale of Motor
Proof of Business Registration and Supporting Documents:	Vehicle
(Please check applicable item/s)	☐ Reservation Agreement or Contract to Sell or Statement
Cooperative	of Account (for Deed of Assignment (DOA) accounts
□ Certificate of Registration with Cooperative	only)
Development Authority (CDA)	If secured by a Continuing Suretyship:
☐ Certificate of Compliance, if applicable	☐ Basic Documents (as enumerated in this form) of the
☐ List of elected officers	Surety  □ Income Documents (as enumerated in this form) of the
Partnership	Surety
☐ Certificate of Registration with Securities	
and Exchange Commission (SEC)	If construction loan
☐ Articles of Partnership	☐ Building/Floor plan of proposed improvement
Corporation	☐ Bill of materials
☐ Certificate of Registration with SEC	☐ Specification of proposed finishes
☐ General Information Sheet (GIS), if applicable	□ Building permit
☐ Latest amended Articles of Incorporation	Others
and By-Laws	☐ Appraisal fee
Income Documents (Please check applicable item/s)	☐ Additional security documents (Please specify):
□ Photocopy of Audited Financial Statements for	
the past 3 years with latest Income Tax Return	
(ITR) or Photocopy of in-house financial	Post-approval requirements for real estate collateral-backed
statements or pre-operating balance sheets	loans (Please check applicable item/s)
☐ Bank statements or photocopy of passbook for	☐ Original owner's copy of TCT/CCT
the past 6 months	□ Original Tax Clearance
☐ Business background/Company profile	☐ Certified true copy of latest Tax Declaration
☐ Proof of other income, <i>if any</i>	☐ Insurance policy/ies (for properties with improvements)
	☐ Master Deed of Declaration (for condominium only)
Other Supporting Documents	☐ Photocopy of latest full year Real Estate Tax Receipt
☐ Billing statement of utilities	(RETR)
☐ Certificate of Registration with Farmers and	☐ Price quotation of the property (for property
Fisherfolk Enterprise Development Information	acquisition)
System (FFEDIS)	☐ Affidavit of Consent to Mortgage Family Home
☐ Statement of Account from current lender and	
official receipts for the past 3 months (if loan	Other post-approval requirements
purpose is refinancing/loan takeout)	☐ Certificate of Ownership for movable property (e.g.,
□ Others (please specify):	motor vehicles, etc.)
1 17/	

## FOR BANK REFERENCE ONLY

## PHILIPPINE STANDARD INDUSTRIAL CLASSIFICATION (PSIC)

- A Agriculture, Forestry & Fishing
- B Mining and Quarrying
- C Manufacturing
- D Electricity, Gas Steam and Air-conditioning Supply
- E Water Supply, Sewerage, Waste Management and Remediation Activities
- F Construction
- G Wholesale & Retail Trade; Repair of Motor Vehicles & Motorcycles
- H Transportation & Storage
- I Accommodation & Food Services Activities
- J Information & Communication
- K Financial & Insurance Activities
- L Real Estate Activities
- M Professional, Scientific & Technical Activities
- N Administrative & Support Service Activities
- O Public Administration & Defense; Compulsory Social Security
- P Education
- Q Human Health & Social Work Activities
- R Arts, Entertainment and Recreation
- S Other Service Activities
- T Activities of Household as Employers; Undifferentiated Goods- and- Services- Producing Activities of Households for Own Use
- U Activities of Extraterritorial Organizations and Bodies